

LLANGAIN COMMUNITY COUNCIL

Minutes of the meeting held on Wednesday 20th May 2026 at 6pm in Llangain Memorial Hall

Present: Cllrs D Roberts (Chair), C Atkins, J Starzewski, H Williams and W James

1. Apologies: Cllrs J Jones, T Griffiths and County Cllr C Jones

2. Declarations of Interest: None

3. Minutes: Proposed as correct by Cllr Williams and seconded by Cllr Atkins

4. Matters Arising (not covered in separate agenda items)

2968 – Vandalised thumb locks on the two noticeboards – Cllr Atkins has investigated options and concludes that there isn't a workable solution. As this is a cosmetic issue, it was **RESOLVED** not to proceed with any further work on this.

2972 – Traffic calming measures in Llangain – work is under way. It was **NOTED** that, thankfully, the slow progress will not involve any cost to the Community Council.

2975 – HR committee – **see AGM minutes**

2983 – Fernhill – Meeting with County Cllr C Jones and Nell Hellier, Senior Heritage Office from Carmarthenshire County Council has not yet taken place. **ACTION** Clerk to contact County Cllr Jones for an update.

2984 – Biodiversity Plan – Cllr Starzewski reported that grants are available from One Voice Wales once legal ownership and/or tenancy is in place. Cllr Roberts has written to Andrew Owen at Carmarthenshire County Council asking for a letter of support. **ACTION** Cllr Roberts will follow up with Andrew Owen and Cllr Starzewski will contact Ysgol Llangain PTA asking for a letter of support.

2993 – Role of Place Plan – Cllr Roberts still awaiting paperwork from Carmarthenshire County Council.

2991 – Electronic banking – Cllr Roberts now approved for online banking. System of paying online is working well.

5. Motion – Amendment to Financial Regulations (Procurement & Delegation) – Appendix A
Proposed by Cllr James, seconded by Cllr Atkins. **RESOLVED.**

ACTION Clerk to update Financial Regulations and ensure the website is updated.

6. Annual Report 2025-26 – Proposed to approve by Cllr Roberts, seconded by Cllr Atkins.
APPROVED. Noted that future reports will be ready for approval at the July meeting.

7. Correspondence

2996 – The following items of correspondence were received

- Email from Llangynog Community Council regarding defibrillator
- Email from resident – tractors from Cwrt Malle Farm
- Other items of correspondence sent to Councillors since the last meeting, for information.

8. Planning Applications

None

9. Finance

2997 – The following payments were APPROVED:

HMRC PAYE/NIC	£ 13.80
Clerk Salary	£ 457.38
Room hire	£ 35.00
UTK Solicitors	£2,129.80
Starboard Systems (Scribe)	£ 298.80
Starboard Systems (Scribe)	£ 39.60
Starboard Systems (Scribe)	£ 39.60
Post Office Subsidy (April)	£ 175.00

2998 – 2026/27 Finance Report & Budget Monitoring
Report presented by Clerk. **APPROVED**

2999 – Post Office subsidy – Cllr Roberts proposed and Cllr Atkins seconded that the Clerk seeks monthly confirmation from the treasurer of the Memorial Hall that rent is being paid. **RESOLVED ACTION** Clerk to contact Memorial Hall treasurer. Clerk to ask Memorial Hall Secretary for another open invitation to their meetings.

10. Reports from Committees

3000 – Llangain Park

- Formal thanks were given to Carys Jones for the bi-lingual signage and Steve Smith for fitting them free of charge.
- Cllr Roberts proposed that the Council employ a contractor to perform a regular (bi-weekly) grass cut on the playing field. **ACTION** Clerk to contact Carmarthenshire County Council for an estimate. Cllr Starzewski to contact Richard Thomas for an estimate. One further estimate required.
- Lease negotiations ongoing
- Cllr Roberts met with UTK Solicitors and Helen Scott from the old Sports and Recreation Committee. Letter of advice received **Appendix B**
- Update from Park Committee meeting in March – Conversation took place about how to take advantage of opportunities to purchase second hand equipment. Face to face meeting required with PTA for them to bring forward their ideas for a plan for the play park. Cllr James has been investigating alternative play resources. Cllr Starzewski has provided dog 'poo bags' which are now available at the park entrance.

3001 – Business/Financial Planning

Cllr Starzewski called for a meeting of the committee as the plan should be reviewed quarterly.

11. County Councillor's Report

County Cllr Jones was not present.

12. Any Other Business

3002 – Cllr Williams suggested an assessment of the structural integrity of the hall bus shelter. Cllr James will ask Steve Thomas to give an opinion.

3003 – Cllr Williams reminded Councillors about the Ysgol Llangain 150 year celebration concert taking place in the Memorial Hall on Friday 22nd May at 3.30pm.

3004 – Cllr James proposed that planning begin for this years Community Consultation event.

ACTION Clerk to book Memorial Hall for Tuesday 1st September

3005 – Cllr James proposed starting work on a Council communication plan. He will put together a formal proposal for the next meeting.

Date of next meeting:

(Extraordinary meeting) Wednesday 3rd June at 6pm

Next regular meeting: Wednesday 15th July at 6pm

Appendix A

Motion – Amendment to Financial Regulations (Procurement & Delegation)

Background:

The Council is currently required to obtain three quotations for certain purchases; however, in practice this is not always achievable, particularly within a rural community where there are a limited number of available contractors and low response rates for relatively small-scale works.

The Council is also progressing park development works supported in part by developer contributions. In order to deliver these improvements efficiently and ensure funds are used effectively, it is necessary to introduce proportionate flexibility while maintaining appropriate governance and oversight.

The proposed amendments will:

- Provide flexibility where obtaining three quotations is not reasonably practicable;
- Allow the Council to take advantage of value-for-money opportunities (including one-off or second-hand purchases);
- Enable timely decision-making through appropriate delegation;
- Ensure continued compliance with financial and audit requirements.

Proposed Motion:

That the Council resolves to amend its Financial Regulations to:

- Adopt a flexibility provision where three quotations cannot reasonably be obtained, subject to justification and proper recording of decisions;
- Include provisions for opportunistic purchases (including online marketplace acquisitions) where quotations are not available, ensuring value for money, safety, and suitability are evidenced;
- Delegate authority to the Park Sub-Committee to consider quotations, select suppliers, approve and commit expenditure, and authorise associated payments relating to park development (including play equipment) up to a maximum value of £5,000, with all decisions recorded and reported to full Council;
- Replace the requirement to “obtain” three quotations with a requirement to “seek to obtain” three quotations;
- Amend the Council’s Financial Regulations accordingly.

These amendments are intended to ensure compliance with governance requirements while enabling the efficient and practical delivery of Council projects.

Effective Date: Immediate upon resolution.

Appendix B

Please ask for: Roland Lewis
Our Ref: R316/RL/MB/125047
Date: 29th April 2026

utk

Directors

Hon. Adam Bruce M.A. (Oxon) TEP
Christian Kirby LL.B.
Ruth Lewis MBA

Associate Solicitors

Roland Lewis LL.B.
Ceri Davies B.Sc., TEP
Llinos Jones LL.B.
James Powell LL.M.
Aleksandra Szubka-Davies LL.M.



Cllr D. Roberts
21 Ger Y Capel
Llangain
Carmarthenshire
SA33 5AQ

Dear David

Llangain Community Council

I refer to your meeting at my office with Helen Scott on Monday which was very useful and I feel as though we have a proposed plan that has been agreed upon.

As discussed, I suggested contacting former members of the association (including elected officers such as Chair, Treasurer and Secretary) together with other supporting members of the community who could attend a general meeting of the association, having provided sufficient notice through posters, facebook and an announcement at the community council meeting. It does not appear that the association has ever been dissolved, the running of it having been left in the hands of Helen Scott who subsequently resigned her post due to lack of support. As the association has not been formally dissolved or disbanded, I suggest calling a meeting of the members of the association who, according to the Constitution, shall be any resident of Llangain Community.

It is not clear who the last chairman and secretary were and I suggest that the general meeting appoints a chair, treasurer and secretary and other proper officers of the "management committee"; the chair can then calling a Special Meeting providing 28 days notice whereby a resolution can be passed

- To appoint new Trustees to hold the land
- to transfer the land by the Trustees to Llangain Community Council and
- subsequently to wind up the association.

You have indicated that you will obtain a copy of the Grant of Probate of the late Ellis Davies who is the last of the trustees to die. His executor would then enter into a deed of appointment appointing four members of the association to temporarily hold the property and arrange for the transfer of the property to Llangain Community Council.

The Constitution indicates that the management committee can decide by a simple majority that it is necessary to dissolve the association by calling a general meeting of all members of the association. If two thirds of the members present vote in favour, the association shall be dissolved. If dissolution occurs any remaining assets shall be disposed of to 'a Charitable Organisation nominated by the association'.