

LLANGAIN COMMUNITY COUNCIL TRAINING PLAN 2023 - 2028

A requirement of Section 67 of the 2021 Local Government and Elections (Wales) Act 2021 is that Community Councils have in place a Training Plan.

This training plan has been prepared in accordance with the legislative requirements of the Act and takes cognisance of the guidance issued by One Voice Wales and that of the Society of Local Councils.

AIMS OF THE TRAINING PLAN

- To ensure that collectively, Councillors and staff, possess the knowledge and awareness needed for the council to operate effectively. This does not mean that all Councillors need the same training or need to develop the same expertise, but that training ensures that effective and efficient practice and governance can be demonstrated.
- To assist with Councillors personal development, as appropriate, as well as the betterment of the council.
- To ensure that resources are set aside for training and they are used effectively.
- To ensure that new Councillors can access the necessary training.

Training can be accessed in a variety of ways:

- Sharing of expertise within the council
- Training from outside bodies e.g. One Voice Wales and SLCC (Clerk)
- Online training

HOW WILL TRAINING NEEDS BE IDENTIFIED

- By maintaining an audit of training undertaken by each Councillor in their professional workplaces (if appropriate) to get a baseline picture for individual Councillors;
- Through one-to-one conversations with Councillors to identify personal training needs as members of the council and in relation to particular roles on council committees.

HOW WILL TRAINING NEEDS BE MET

- By sharing training information that comes to the council and signposting individuals to what is available and appropriate
- By allocating necessary funding for each Councillor, as identified above
- By sharing expertise and good practice within the council
- By finding opportunities to feedback to other Councillors
- By ensuring Councillors are aware of the many relevant guides available e.g. Good Councillors Guide etc.
- By collaborating with other local Community Councils

Training Module	Provider	Frequency	Nos. Attended 2023-24	Nos. Attended 2024-25	Nos. Attended 2025-26	Nos. Attended 2026-27	Nos. Attended 2027-28
Mandatory							
Code of Conduct	One Voice Wales	Within 6 months of election		3			
New Councillor Induction	One Voice Wales	Within 6 months of election	1	2			
Local Government Finance	One Voice Wales	Within 6 months of election		2			
Available							
The Council	One Voice Wales	When required					
The Councillor	One Voice Wales	When required					
Understanding the Law	One Voice Wales	When required					
Health and Safety	One Voice Wales	When required					
Equality and Diversity	One Voice Wales	When required					

Estimated Cost: £40 per module per attendee for One Voice Wales Training

Date approved by the Council: 17th January 2024

Date of Next Planned Review: (Annual General Meeting 2026)